



West Boylston Housing Authority

87 MAPLE STREET - ORCHARD KNOLL
WEST BOYLSTON, MASSACHUSETTS 01583
(508) 835-6060

MINUTES OF THE JANUARY 2, 2008 BOARD OF COMMISSIONERS MEETING HELD AT 87 MAPLE STREET, ORCHARD KNOLL, AT 6:00 P.M.

MEMBERS PRESENT:

Joan Welsh, Chairman
Paul Menard, Asst Chairman
Eva Gambaccini, Treasurer
Richard Duguay, Asst Treasurer
Emily Witkus, Secretary

MEMBERS ABSENT:

None

OTHERS PRESENT:

Anita Sullivan, Executive Director
Marcia Cairnes, Director, COA
Francis McHugh, Board Member, COA

The Regular Meeting of the Board of Commissioners was called to order at 6:00 p.m. by Chairman, Joan Welsh.

New Business:

A welcome to our New Board member, Emily Witkus. Emily is completing a term vacated by Richard Ramstrom and will have to run for election in April.

Marcia Cairnes of the Council on Aging is requesting the use of the Community Room for the Town's Meals on Wheels program and Elder Lunch. The program is run through the Elder Services of Worcester. Food would be delivered to the community room and staff prepares and sends the food out for delivery. The room would be used from about 10 a.m. to 1 p.m. five days a week. A discussion followed about the food program, how long the community room would be needed and whether the entire Council on Aging programs would be temporarily housed at Orchard Knoll. Marcia was quite certain that the Selectman would be approving space on Hartwell St along with other Town offices for Council on Aging offices, etc. Marcia was headed to a Selectman's meeting directly after our Board meeting. The WBHA Board was concerned with the limited parking. Another concern was the duration of this "temporary" accommodation. Marcia said she expected them to use the room for 3 or 4 weeks. The contractors had started making necessary adaptations to the Hartwell St property.

Paul Menard made a motion to allow the West Boylston Council on Aging to run the Elder Meals Program from the Community Room at the Housing Authority. Richard

Duguay seconded the motion. All in favor.

Executive Director's Report

The December 2007 & January 2008 NAHRO Newsletter was reviewed and discussed

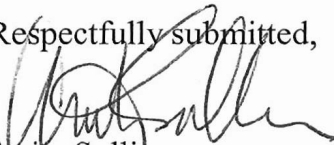
The January 2008 checks were signed and distributed for the Board's review.

Review & Approval of Minutes

After review and discussion Paul Menard made a motion to accept the minutes of the Regular Board meeting held November 7, 2007. Eva Gambaccini seconded the motion.
All in favor.

Adjournment

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Anita Sullivan